

ROUTING AND RECORD SHEET

SUBJECT: (Optional) OMS Suggested Topics for Directorate of Administration
Office Directors Conference (U)

FROM: Executive Officer,
Office of Medical Services
Room 1D4061 Headquarters

EXTENSION

NO.

DATE

18 August 1981

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Executive Officer, DDA
Room 7D-18 Headquarters

2.

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CONFIDENTIAL

81-1688/4

18 August 1981

MEMORANDUM FOR: Executive Officer, DDA

FROM: [REDACTED]

Executive Officer,
Office of Medical ServicesSUBJECT: OMS Suggested Topics for Directorate of
Administration Office Directors
Conference [REDACTED]REFERENCE: ExO/DDA Memo to D/MS dtd 11 Aug 81, Subject:
Directorate of Administration Office
Directors Conference (DD/A 81-1688) [REDACTED]

This memorandum is to confirm our telephone conversation
of 17 August 1981. The following represents the D/MS suggested
topics for the 1 October Conference [REDACTED]

Agency Alcohol Program [REDACTED]
Agency Recruitment Efforts [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
Agency Occupational Health and Safety Program [REDACTED]

Note that all these topics apply to all Directorates and in
one case another Agency. [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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DDA 81-1688/4

18 August 1981

MEMORANDUM FOR: Executive Officer, DDA

FROM:

Executive Officer,
Office of Medical Services

SUBJECT: OMS Suggested Topics for Directorate of
Administration Office Directors
Conference

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Agency Recruitment Efforts

Agency Occupational Health and Safety Program

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one case another Agency.

Signed

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